

# R.W. Sullivan Engineering

MEP/FP Engineering . Code . Commissioning

## CAD / Revit Operators - Entry Level

R.W. Sullivan Engineering provides HVAC, Plumbing, Fire Protection, Electrical Engineering, Code Consulting services, and Commissioning services to some of the region's leading businesses and institutions. Our firm is a third generation family business located in Boston, currently employing 88 staff members.

The Entry Level **Revit/CAD Operator** will support the BIM/CAD team on projects in model and CAD file setups and maintaining file libraries. Responsibilities performing model setups/conversions for use by our in-house MEP/FP teams, updating and maintaining electronic media libraries and details for the design teams.

## Qualifications

- Must be knowledgeable with AutoCAD, Revit, MS Word and Excel.
- Strong written and verbal communication skills.
- Download and upload models and CAD files; setup and update models and CAD files
- Troubleshoot issues within the models and/or CAD files.
- Provide phone, email and virtual communication support to users.
- Work with Project Managers to assure drawing accuracy and to meet project deadlines.
- Assisting designers and engineers with technical support.

## Required experience:

- AS/BSME or technical school Autodesk certification and, some relevant co-op experience required: 1 year.

## Benefits:

- Medical/Dental/Vision
- 401k Matching
- Vacation
- Sick Time
- 10 paid Holidays
- Health Flexible Spending Account/Dependent Flexible Spending Account
- Short Term Disability/ Long Term Disability
- Life Insurance
- Annual Bonus Program
- Education Reimbursement

### Who we are:

Founded in 1945, R.W. Sullivan Engineering is a full-service mechanical, electrical, plumbing, fire protection design engineering and code consulting firm with a sustainable mindset. We also provide commissioning and retro commissioning services. Our team of dedicated engineers and designers are committed to finding solutions to the design challenges presented by complex buildings. We are proud of our reputation for sustainable design and the longstanding relationships we have with many of the most distinguished institutions in the United States. The confidence in R.W. Sullivan Engineering has enabled our continued growth and has allowed us to contribute to the success of some of the most demanding projects.

We utilize the latest design tools and technologies including fully customized design software and Building Information Modeling (BIM) systems. We are dedicated to responsible engineering practices and are committed to fully integrated sustainable designs, including our many LEED certified projects.

Our continued commitment to quality and our dedication to each project have enabled R.W. Sullivan Engineering to build enduring relationships with our valued clients. We are successful because we are committed to the success of our clients.

RWS is conveniently located at the Schraffts Center, 529 Main Street, Ste. 203, Boston MA. We are across from the Sullivan Square MBTA Station.